

FIREFIGHTER I/EMT

NON-EXEMPT

SALARY LEVEL: Grade 15

PREPARED BY: Jay Rudolph

APPROVED BY:

JOB CODE: 629

DATE: 11/21/97

SUMMARY: Performs responsible protective service work in fire suppression, emergency medical services and hazardous materials; does related work as required. Work is often performed under emergency and non-emergency conditions and frequently involves considerable personal hazard. Work is performed under regular supervision. May exercise limited supervision over the activities of small or medium-size groups of volunteers and career staff.

ESSENTIAL DUTIES AND RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions. Other duties may also be assigned.

- Responds to emergency incidents.
- Drives and operates apparatus and assists in the suppression of fires, conducts rescue, entry, ventilation, salvage and overhaul work and administers EMS care to patients.
- Responds to rescue calls and administers proper emergency medical aid.
- Responds to hazardous materials incidents and executes appropriate mitigation measures.
- Assists in maintaining and cleaning fire and rescue stations and grounds as prescribed.
- Assists with and conducts fire prevention inspections within fire districts as directed.
- Participates in continuing training and instruction programs by individual study of technical material and attendance at scheduled drills and classes.
- Conducts public safety programs and tours of fire and rescue stations and grounds as required.
- Administers EMS skills to patients as prescribed by protocol.
- Performs as a member of the Regional hazardous Materials Response Team and performs emergency activities in the mitigation of hazardous materials incidents.
- Conducts training classes for department personnel.

- Performs special projects as assigned.

QUALIFICATION REQUIREMENTS:

Education and/or Experience: Any combination of education and experience equivalent to a High School diploma or General Education Degree (GED).

Certificates, Licenses, Registrations: Possession of a valid driver's license and must be a non-smoker.

Possess valid and appropriate Firefighter I and Emergency Medical Technician certificates as issued, available or recognized by the Commonwealth of Virginia within the first year of employment. Obtain Hazardous Materials Operations and Technician certifications within second year of employment and become a member of the Hazardous Materials Regional Response Team. Maintain certification in Emergency vehicle Operations Course as administered through or approved by the Department. Participate in and maintain good physical condition as prescribed in the Department's Physical Conditioning and Wellness Program.

Language Skills: Ability to read laws and policies. Ability to write using proper grammar, punctuation and spelling. Ability to speak and communicate effectively using correct English.

Other Knowledges, Skills and Abilities: Some knowledge of elementary physics, physiology, chemistry and mechanics. Ability to learn technical fire fighting, hazardous materials, rescue principles and techniques, and principles of hydraulics applied to fire suppression. Ability to perform emergency medical services as required. Ability to stay alert for potential problems. Ability to understand and follow oral and written instructions. Ability to establish and maintain cooperative relationships with fellow employees, volunteers and public. Ability to keep records and prepare reports. Ability to utilize data processing equipment for the preparation of reports. Mechanical aptitude. Physical endurance and agility. Safe driving skills. Reading and studying skills.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, walking, running, jumping, crawling, lifting and hoisting.

Vision Requirements: Minimum standards as required by the Division of Motor Vehicles and corrected to 20/20.

Environmental Conditions: Work is conducted indoors and outdoors and includes exposure to all temperature ranges and environmental elements characteristic to the geographical area. Additionally, work is performed during emergency conditions and in hostile environments requiring the utilization of various personal protective devices.

EQUIPMENT ESSENTIAL TO DO THE JOB: Fire, Rescue and Hazardous Materials Apparatus
(Pumpers, Aerial Devices, Specialized Apparatus, and EMS Transport units) Ladders, Fire Hoses, Nozzles, Defibrillators, SCBA, Compressors, Power Equipment, Data Processing.

FIREFIGHTER II/EMT

NON-EXEMPT

SALARY LEVEL: Grade 16

PREPARED BY: Jay Rudolph

APPROVED BY:

JOB CODE: 631

DATE: 11/21/97

SUMMARY: Performs responsible protective service work in fire suppression and emergency medical services; does related work as required. Work is often performed under emergency and non-emergency conditions and frequently involves considerable personal hazard. Work is performed under regular supervision. May exercise limited supervision over the activities of a medium group of personnel and volunteers.

ESSENTIAL DUTIES AND RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions. Other duties may also be assigned.

- Responds to emergency incidents.
- Drives and operates apparatus and assists in the suppression of fires, conducts rescue, entry, ventilation, salvage and overhaul work, and administers EMS care to patients.
- Responds to rescue calls and administers proper emergency medical aid.
- Responds to hazardous materials incidents and executes appropriate mitigation measures.
- Assists in maintaining and cleaning fire and rescue stations and grounds as prescribed.
- Assists with and conducts fire prevention inspections within fire districts as directed.
- Participates in continuing training and instruction programs by individual study of technical material and attendance at scheduled drills and classes.
- Conducts public safety programs and tours of fire and rescue stations and grounds as required.
- Administers EMS skills to patients as prescribed by protocol.
- Performs as a member of the Regional hazardous Materials Response Team and performs emergency activities in the mitigation of hazardous materials incidents.
- Conducts training classes for department personnel.

- Performs special projects as assigned.

QUALIFICATION REQUIREMENTS:

Education and/or Experience: Any combination of education and experience equivalent to a High School diploma or General Education Degree (GED) and some experience as a career Firefighter I with the City of Winchester. Supplemental college level courses in Fire Science are desirable.

Certificates, Licenses, Registrations: Possession of a valid driver's licenses and must be a non-smoker.

Possess valid and appropriate Firefighter II certificate, driver/operator and all prerequisites as issued, available or recognized by the Commonwealth of Virginia as set forth in duly authorized departmental policies. Maintain valid Emergency Medical Technician-A/D certification. Maintain valid Hazardous Materials Technician and all prerequisites for certification. Be a member of the Hazardous Materials Regional Response Team. Maintain certification in the Emergency Vehicle Operations Course as administered through or approved by the Department. Participate in and maintain good physical condition as prescribed in the Department's Physical Conditioning and Wellness Program.

Language Skills: Ability to read laws and policies. Possess reading and studying skills. Ability to write using proper grammar, punctuation and spelling. Ability to speak and communicate effectively using correct English.

Other Knowledges, Skills and Abilities: General knowledge of elementary physics, physiology, chemistry and mechanics. General knowledge of technical fire fighting, hazardous materials clean-up, rescue principles and techniques and principles of hydraulics applied to fire suppression. General knowledge of local geography, safety hazards and fire fighting and rescue resources. General knowledge of use and maintenance of fire fighting and emergency medical services equipment and apparatus. Ability to perform emergency medical services as required. Ability to stay alert for potential problems. Ability to understand and follow oral and written instructions. Ability to establish and maintain cooperative relationships with fellow employees and the public. Ability to keep simple records and prepare reports. Ability to utilize data processing equipment for the preparation of reports. Mechanical aptitude. Physical endurance and agility. Safe driving skills.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, walking, running, jumping, crawling, lifting and hoisting.

Vision Requirements: Minimum standards as required by the Division of Motor Vehicles and corrected to 20/20.

Environmental Conditions: Work is conducted indoors and outdoors and includes exposure to all temperature ranges and environmental elements characteristic to the geographical area.

Additionally, work is performed during emergency conditions and in hostile environments requiring the utilization of various personal protective devices.

EQUIPMENT ESSENTIAL TO DO THE JOB: Fire, Rescue and Hazardous Materials Apparatus
(Pumpers, Aerial Devices, Specialized Apparatus, and EMS Transport units) Ladders, Fire Hoses, Nozzles, Defibrillators, SCBA, Compressors, Power Equipment, Data Processing.

FIREFIGHTER III/EMT

NON-EXEMPT

SALARY LEVEL: Grade 18

PREPARED BY: Jay Rudolph

APPROVED BY:

JOB CODE: 637

DATE: 11/21/97

SUMMARY: Performs difficult protective service work in fire suppression, emergency medical services and hazardous materials; does related work as required. Work is often performed under emergency and non-emergency conditions and frequently involves considerable personal hazard. Work is performed under regular supervision. May occasionally exercise limited supervision over the activities of large groups of personnel and volunteers and may serve as acting shift commander or duty officer in the absence of the supervisor.

ESSENTIAL DUTIES AND RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions. Other duties may also be assigned.

- Responds to emergency incidents.
- Drives and operates apparatus and assists in the suppression of fires, conducts rescue, entry, ventilation, salvage and overhaul work, and administers EMS care to patients.
- Responds to rescue calls and administers proper emergency medical aid.
- Responds to hazardous materials incidents and executes appropriate mitigation measures.
- Assists in maintaining and cleaning fire and rescue apparatus and equipment along with cleaning fire and rescue stations and grounds as prescribed.
- Assists with and conducts fire prevention inspections within fire districts as directed.
- Participates in continuing training and instruction programs by individual study of technical material and attendance at scheduled drills and classes.
- Conducts public safety programs and tours of fire and rescue stations and grounds as required.
- Administers EMS skills to patients as prescribed by protocol.
- Performs as a member of the Regional hazardous Materials Response Team and performs emergency activities in the mitigation of hazardous materials incidents.

- Conducts training classes for department personnel.
- Performs special projects as assigned.

QUALIFICATION REQUIREMENTS:

Education and/or Experience: Any combination of education and experience equivalent to a High School diploma or General Education Degree (GED) and some experience as a career Firefighter I or II with the City of Winchester. Supplemental college level courses in Fire Science are desirable.

Certificates, Licenses, Registrations: Possession of a valid driver's licenses and must be a non-smoker.

Possess valid and appropriate Firefighter II certificate, driver/operator and all prerequisites as issued, available or recognized by the Commonwealth of Virginia as set forth in duly authorized departmental policies. Maintain valid Emergency Medical Technician-A/D certification, maintain valid Hazardous Materials Technician and all prerequisites for certification and be a member of the Hazardous Materials Regional Response Team. Maintain certification in Emergency Vehicle Operations Course as administered through or approved by the Department. Participate in and maintain good physical condition as prescribed in the Department's Physical Conditioning and Wellness Program.

Language Skills: Ability to read laws and policies. Possess reading and studying skills. Ability to write using proper grammar, punctuation and spelling. Ability to speak and communicate effectively using correct English.

Other Knowledges, Skills and Abilities: General knowledge of elementary physics, physiology, chemistry and mechanics. General knowledge of technical fire fighting, hazardous materials clean-up, rescue principles and techniques and principles of hydraulics applied to fire suppression. General knowledge of department rules and regulations. General knowledge of local geography, safety hazards and fire fighting and rescue resources. Thorough knowledge of use and maintenance of fire fighting and emergency medical services equipment and apparatus. Ability to perform emergency medical services as required. Ability to stay alert for potential problems. Ability to understand and follow oral and written instructions. Ability to establish and maintain cooperative relationships with fellow employees and the public. Ability to keep simple records and prepare reports. Ability to utilize data processing equipment for the preparation of reports. Mechanical aptitude. Physical endurance and agility. Safe driving skills.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Required Physical Activities: Climbing, balancing, stooping, kneeling, crouching, walking, running, jumping, crawling, lifting and hoisting.

Vision Requirements: Minimum standards as required by the Division of Motor Vehicles and corrected to 20/20.

Environmental Conditions: Work is conducted indoors and outdoors and includes exposure to all temperature ranges and environmental elements characteristic to the geographical area. Additionally, work is performed during emergency conditions and in hostile environments requiring the utilization of various personal protective devices.

EQUIPMENT ESSENTIAL TO DO THE JOB: Fire, Rescue and Hazardous Materials Apparatus
(Pumpers, Aerial Devices, Specialized Apparatus, and EMS Transport units) Ladders, Fire Hoses, Nozzles, Defibrillators, SCBA, Compressors, Power Equipment, Data Processing.